

**Central Plains Library System Board Meeting**  
**July 24, 2015 – 10:00 am**  
**Fonner Room Central Community College**  
**Grand Island, NE 68801**

**Present:** Dixie Codner, Jody Crocker, Judy Hagan, Kristi Hagstrom, Pat Hughes, Tim Johnson, Mo Khamouna, Rochelle Krueger, Shawna Lindner, Megan Svoboda, Kathy Thomsen, Julia VanMeter, Angie Blankenship

**Absent:** Robyn Johnston, Deb Moninger, Sky Seery

**Also Present:** Denise Harders (CPLS Co-Director), Sharon Osenga (CPLS Co-Director) Rod Wagner (NLC Director), Christa Burns (NLC), Kay Kloppenborg (CPLS Admin. Asst.), Linda Davey (Holdrege Area Public Library), Jane Hilton (Elwood Public Library), Teresa Shearer (Atkinson Public Library), Angie Blankenship (St. Paul Library)

**Agenda**

**Call to Order:** President Jody Crocker called the Board Meeting to order on 7/24/15 at 10:04 am.

**Approval of Minutes:** President Crocker asked board members to review the minutes from April 20, 2015 meeting. After they were reviewed, Julia VanMeter moved to approve the minutes, Tim Johnson, seconded. Minutes approved as presented.

**Financial Report:**

**Approval of 2015-2016 Budget:** Sharon Osenga reported on the Budget thru June 30, 2015. Sharon reported that a Money Market account had been opened with the funds left over from the Meridian funds, as directed. Denise reported that the RVLS original checking account had not been closed, because some expected income, namely from e-rate, is not here yet.

Sharon and Denise related how they arrived at the numbers for the 2015-2016 Budget. The Directors' salaries had been decided by the Transitional Team. Denise and Sharon explained how the numbers for their professional memberships, conferences and travel expenses related to the budget. The Board reviewed the entire Budget. Pat Hughes moved to approve the Financial Report, Kathy Thomsen seconded the motion. Board Members voted unanimously to accept the Budget.

**Correspondence:** Denise Harders and Sharon Osenga orally reviewed the e-mail correspondence received.

**Director's Report:** Denise reported on the Services provided since the last board meeting, and highlighted upcoming workshops. She reported that the Regional Library Systems will be having a pre-conference session the day before the NLA/NSA Conference in October. She also reported on the PTO, Vacation and Sick time accumulated balances, that Denise, Sharon and Kay have. Denise reported on helping Vicki Casper at the Hildreth Library re-arrange the library books by topics and how well it was accepted by the patrons. Sharon reported she had visited 25 libraries, and had helped some of them weed their collections. She said one of the interesting questions she had received was whether a library should have a separate e-cigarette Policy.

**Old Business:**

**Binding Machine:** Denise reported that the Book Repair service is progressing. A few trial books had been repaired for a couple of libraries. We needed to determine the cost to the libraries so we could begin the service to all system libraries. After discussion about the time involved, supplies and return of the books, it was determined that CPLS should charge \$1 per book plus the amount of the postage to return the books to their home libraries. Kristi Hagstrom so moved. Dixie Codner seconded the motion. Motion approved unanimously.

**Insurance-Business/Comp Insurance:** Denise reported on her endeavor to find more economical Business/Comp insurance coverage for the 2 office locations and the increase total salary, due to combining the two offices. After careful consideration she chose to use Stuehrenberg Agency in Hastings. It appears to be a good choice because of the total cost and the agent's cooperation.

**System Awards:** The Leadership award was awarded to Mo Khamouna. He was presented a certificate and a \$15 Amazon Gift Certificate.

CPLS did not receive any nominations for The Helping Hands/Volunteer award this year.

**New Business:**

**Meridian Library System Final Financial Review:** Gary Riggs from Riggs and Associates, CPAs had prepared the final Financial Review and Form 990 for Meridian Library System, and Sharon presented it to the Board.

Mo Khamouna moved to accept the final report and Shawna Lindner seconded. The final report, as prepared, was accepted.

**CPLS Board Meeting Schedule:** It was proposed that the CPLS board meet in  
October, 2015 by Phone Conference Call  
January, 2016 in-person meeting, place TBA  
April, 2016 by Phone Conference Call  
July, 2016 on Annual Meeting Day, place TBA

**Other Business:** There being no other business, the meeting was adjourned at 11:05 in preparation for the Annual meeting of Central Plains Library System scheduled for 11:30.

Respectfully Submitted: Kay Kloppenborg